

Welcome to Mrs. Gales' Ecology and Environmental Science Classes

I'm so glad to have you in my class this year. In this most unprecedented year- I know that you will find the learning not only challenging, but also interesting and fun as well. I'll attempt to cover here some basic information you may be wondering; but if you have any further questions, please, feel free to ask!



Grading Scale: Assessments 40%
Classwork 35%
Projects 10%
Homework 10%
Class Participation 5%

(Please note, the Quizzes and Tests are counted together in the Assessments category)



BONUS WORK, and Recovery plan:

- Most missing assignments can be made up for late grade of 50.
- 5 Bonus points are offered for most tests for making flashcards (minimum of 10 cards) to be turned in on day of test ONLY.
- 10 to 15 Bonus points are offered to the test for completing our “Things to Know” study guide. (I'll explain more about the when the time comes)

****You MUST** be able to view your PowerSchool and you **MUST** check your grades frequently. The Counselors can help if you need it- but **DO NOT WAIT...** Its much easier to fix small mistakes the to fix giant disasters!!

Absences: If students **miss a scheduled test day**, under most circumstances, they will not take a make-up test, but rather will be required to take my comprehensive 9 weeks' exam at the end of the quarter. Please do everything you can to ensure you attend class regularly.

If you or your parents would like to discuss anything in more detail with me, feel free to contact me at anytime:

Website: Nail-GalesScience.weebly.com
(for ALL Notes, PowerPoints, &Worksheets)
Daily discussions and attendance on TEAMS
Daily Assignments and tests on SCHOOLGY
E-mail: nailgalesk@scsk12.org
School phone: (901) 416-0955.



Students Must signup for Text Reminders through Remind.com:

- A. Ecology students: Text @ECOL20-21 to 81010
- B. Env. Sci. students: Text @ENVSC20-21 to 81010
- C. Parents are welcome too,
especially if you need to help your student “stay on top of things”

Other Important Information

Daily Materials Suggested for class (in a virtual setting you may use whatever is comfortable to you)

- 3 ring binder or folder
- Loose-leaf notebook paper.
- Colored pencils or markers for personal use
- Agenda book
- Writing utensil of your choice



Virtual Daily Procedures:

- * Log in to TEAMS first for roll and discussion.
 - Please note that I will be collecting an attendance report at the beginning AND at the end of class. It will tell me exactly when you log in **and** when you log out... You may not leave class early.
 - Please enter with your microphone muted, and your video on (Pay attention to your surroundings- we can ALL see them)
- * From there we'll go to Schoology for our daily assignments, worksheets and videos. I believe your tests and quizzes will be here as well. (We're all still figuring out the bugs and kinks and finding the best processes... please be patient)



In- Class Daily Procedures:

- *Enter the classroom quietly
- *Unpack and prepare all materials
 - Book on desk opened to page/ chapter we are studying
 - Writing utensils ready to use (pencils should be sharpened if necessary prior to bell)
 - Bags and backpacks under your desk (not in the aisles)
- *Your assignments for the day will be posted- Begin as soon as you enter the room.
****DO NOT WAIT FOR THE BELL TO RING****

If you are not in your seat when the tardy bell rings, you are considered tardy and you will be marked as such.

Make-up work after absences:

It is your responsibility to do the following:

- *Get make-up work on the day that you return to school from an EXCUSED absence.
 - You can find any assignments or worksheets that you missed in the make-up work file at school, and listed by date in schoology.
 - Read the material in the book covered in the class discussions and lectures
(you missed my lecture- so you'll need to teach yourself, check our website to see if I've recorded it).
 - Get notes that were covered from a classmate, as well as any announcements that were made.
- *Schedule any make-up tests, quizzes. This must be done before or after school only. Tests will not be made up during class. (I'm not sure how this will look on line yet...)

**** NOTE:** If a major project has been announced before your absence, it should still be turned in on the day that you return. If you check in or out on the day that a major project is due, you must bring it to me **THAT DAY**, or it will be considered late.

**** NOTE:** If a major test or quiz has been announced before your absence, it will be made up in class on the day that you return...**NO EXCEPTIONS**

Binder/Notebook:

It is your responsibility to maintain your binder. All relevant notes and handouts should be kept until the **end of the each quarter.**

Computer Use:

You will also need access to the Internet for homework and projects. Students who do not have a computer with Internet access will need to make arrangements to use the computer at the public or school library and the computer lab during after school hours.

Cheating:

Cheating in any form, including plagiarism will result in a “0” on the assignment and an “N” in conduct. Refer to the Student Handbook.

Classroom Cooperation Plan:

Students are expected to exhibit the highest level of character within the **actual and virtual classroom**; including, but not limited to the following:

- Follow all Germantown High School Handbook rules and procedures (dress code, electronic devices, food, etc.).
- Mutual respect is to be shown to all students, faculty and staff at all times.
- Be prompt and prepared.
- When on campus, Be in your assigned seats and ready to work when the bell rings (not walking around the classroom or talking to your friends).
- Log in promptly for class meetings, maintain proper attire and behavior on screen
- When on campus, Bags, backpacks, and handbags on the floor under your desks.
- Come prepared to learn; bring your supplies (pen, pencil, binder, and all other required materials).
- Stay in your seat/ onscreen. If you need to get out of your seat/or logout for any reason...**RAISE YOUR HAND. Do not interrupt the teacher during lessons.**
- Do not disrupt the learning of others; **RAISE YOUR HAND** if you have something relevant to say.
- When on campus be respectful to everyone and respect other’s space and property; my desk, your desk, other’s desks and belongings.
- On campus, No food or drinks in class unless given permission

Departure:

On campus- Please take a minute and check around your desk area to make sure it is clean, and your desk if straight. **You will not line up in front of the door for dismissal.**

Wait for the sound of the bell to leave your desk

Virtual- We are required to be meeting online at a particular time and for a specified amount of time. I will be printing attendance reports twice a class period. I will see exactly what time you’ve entered AND what time you left. Do NOT leave until I’ve dismissed you.

Conduct Consequences:

1st offense – warning

2nd offense – contact parent/guardian via call, text, or email

3rd offense – referral to grade level administrator

Repeated or heinous offenses will be referred immediately to administrator.

PARENT/ STUDENT VERIFICATION SHEET



Please complete, sign, and submit only this page as a record that you have received and understood the policies in my classroom.

This is your first homework grade.

Please answer the following questions based on what you have read:

What is my science teacher's name? _____

What is her website address? _____

Summarize the daily procedures (include dismissal) our virtual classroom. _____

Where will we find our virtual daily work? _____

Summarize the daily procedures (include dismissal) our virtual classroom. _____

Choose and list one bullet from the classroom cooperation plan above and explain why it's important in helping maintain a safe, friendly and productive learning environment _____



Parent name (printed) _____

Parent signature _____

Parent email _____

_____ Yes, I have signed up for remind alerts. (see page 1 for instructions)

_____ Yes, I know how to see my student's grades in PowerSchool, and I will check them frequently.

Student name (printed) _____ Class period _____

Student signature _____

Student email _____

_____ Yes, I have signed up for remind alerts. (see page 1 for instructions)

_____ Yes, I have viewed and bookmarked GHS website on my device.

_____ Yes, I have viewed and bookmarked my science teacher's website on my device.

_____ Yes, I have downloaded Teams and Schoology to my device.

_____ Yes, I know how to see my grades in PowerSchool, and I will check them frequently.